



Primepoint, LLC, 163 Route 130, Bordentown, NJ 08505 – P: 800-600-5257 F: 609-298-6742

Hiring Incentives to Restore Employment (HIRE) Act of 2010 Use This Form to Report “Qualified Employees” to Primepoint

Employers who hire unemployed workers this year may qualify for a 6.2-percent payroll tax incentive, in effect exempting them from their share of Social Security taxes on wages paid to these workers after March 18, 2010 and before January 1, 2011. These provisions are part of the Hiring Incentives to Restore Employment (HIRE) Act of 2010. **To qualify, the newly hired employee must meet the following criteria:**

1. Hired after Feb. 3, 2010 and before Jan. 1, 2011.
2. Previously unemployed & worked less than 40 hours during the 60-day period prior to being hired by your company.
3. Not employed by you to replace another employee unless the other employee separated from employment voluntarily or for cause (including downsizing).
4. Is not related to you.
5. Earned wages after March 18, 2010 and before January 1, 2011 do not exceed \$106,800. If an otherwise qualifying individual earns more than \$106,800, then the Employer Social Security Tax exemption only applies to the first \$106,800 of qualifying wages.
6. Has completed and signed form W-11, which is the IRS affidavit on which the employee verifies that s/he meets the above criteria.

Instructions:

Submit this Qualified Employee Report Form to Primepoint for processing as soon as you receive the signed affidavit (Form W-11) from the employee. Complete this electronic PDF form and email to data@eprimepoint.com or print, and fax just this form to Primepoint at 609-298-6742. Keep the form W-11 in your company files. It’s important that you submit this form ASAP after the new employee is hired.

Note:

- ✓ Provide the qualified employee’s name & last 4 digits of their social security number. All other required information will be available to us once the new employee has been added to our system in the normal method.
- ✓ Any exempt Social Security taxes paid previously in the 1st quarter 2010 will be refunded by the IRS. In order for this to happen we will need to provide the IRS the appropriate information on a subsequent quarter’s 941.
- ✓ If exempt Social Security taxes are paid on wages earned after the 1st quarter 2010, the IRS will refund those taxes. To qualify for that refund an amended tax return (941X) may be required. There will be a \$150 fee charged for each 941X that needs to be filed.

Company Name: _____

Qualified Employee Name	Qualified Employee Last 4 Digits of SS #

This form must be received by Primepoint at least one day before you submit the first payroll that includes a new “Qualified Employee.”

Submitted By (Print Name): _____ Title: _____ Date: _____